



Republic of the Philippines
Department of Environment and Natural Resources
Mines and Geosciences Bureau
Regional Office No. IX
Pasonanca Park, Pasonanca, Zamboanga City, 7000
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REQUEST FOR EXPRESSION OF INTEREST FOR THE *Engagement of a Certifying Body for Certification to ISO 9001:2015*

1. The *Department of Environment and Natural Resources-Mines and Geosciences Bureau, Regional Office No. IX*, through the *FY 2017 Annual Budget (General Fund)*, intends to apply the sum of Two Hundred Thousand Pesos only (200,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for *The Engagement of a Certifying Body for Certification to ISO 9001:2015*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *DENR-MGB R.O. IX* now calls for the submission of eligibility documents for¹ *Engagement of a Certifying Body for Certification to ISO 9001:2015*. Interested consultants must submit their eligibility documents on or before *October 06, 2017* at *Pasonanca Park, Pasonanca, Zamboanga City, Conference Room, MGB-IX Office*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. The BAC shall draw up the short list of consultants from those who have submitted *Eligibility documents/Expression of Interest* and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of at least *five (5)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

<i>Criteria</i>	<i>Percentage</i>
1) Applicable experience of consultants	
a. Overall experience of the firm	50%
b. Individual experience of the principal and key staff	

¹ A brief description of the terms of reference of the Consulting Service should be provided, including outputs/deliverables, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

c. Times when employed by other consultants	
2) Qualification of personnel to be assigned to the job(education, work experience, number of years in firm, etc.) vis-à-vis extent and complexity of undertaking	30%
3) Current workload relative job capacity	20%
TOTAL	100%

4. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

(i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation (QCBE)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposal. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

5. The *DENR-MGB R.O. IX* reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

6. For further information, please refer to:

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September 28, 2017

ELAINE B. TAN
BAC Chairman