

MONTHLY REPORT OF DISBURSEMENTS
For the month of February 28, 2021

FAR No. 4

Department : Departement of Environment and Natural Resources
 Agency : Mines and Geosciences Bureau R-9
 Operating Unit : Line Bureau
 Organization Code (UACS) : 10 003 03 00009
 Funding Source Code (as clustered) : 01 1 01 101
 (e.g. Old Fund Code: 101,102, 151)

PARTICULARS	CURRENT YEAR BUDGET					PRIOR YEAR'S BUDGET										SUB-TOTAL	TRUST LIABILITIES				GRAND TOTAL				Remarks		
	PS	MOOE	Fin. Exp	CO	TOTAL	PRIOR YEAR'S ACCOUNTS PAYABLE					CURRENT YEAR'S ACCOUNTS PAYABLE						TOTAL	PS	MOOE	CO	TOTAL	PS	MOOE	Fin. Exp		CO	TOTAL
						PS	MOOE	Fin. Exp	CO	Sub-Total	PS	MOOE	Fin. Exp	CO	Sub-Total												
1	2	3	4	5	6=(2+ 3+4+5)	7	8	9	10	11=(7+ 8+9+10)	12	13	14	15	16=(12+ 13+14+15)	17=(11+16)	18=(6+17)	19	20	21	22=(19+20)	23	24	25	26	27=(23+24+25+26)	28
CASH DISBURSEMENTS																											
Notice of Cash Allocation (NCA)					-					-					-											-	
MDS Checks Issued	943,316.73	420,914.62			1,364,231.35	2,000.00	-			2,000.00					-	2,000.00	1,366,231.35					945,316.73	420,914.62			1,366,231.35	
Advice to Debit Account	1,361,943.03	1,477,829.04			2,839,772.07		48,659.58			48,659.58					-	48,659.58	2,888,431.65					1,361,943.03	1,526,488.62			2,888,431.65	
Notice of Transfer Allocations (NTA)					-					-					-											-	
MDS Checks Issued					-					-					-											-	
Advice to Debit Account					-					-					-											-	
TOTAL CASH DISBURSEMENTS	2,305,259.76	1,898,743.66	-	-	4,204,003.42	2,000.00	48,659.58	-	-	50,659.58	-	-	-	-	-	50,659.58	4,254,663.00	-	-	-	-	2,307,259.76	1,947,403.24	-	-	4,254,663.00	
NON-CASH DISBURSEMENTS																											
Tax Remittance Advices Issued (TRA)	252,103.89	46,590.79			298,694.68		-			563.00					-	563.00	299,257.68					252,103.89	47,153.79			299,257.68	
Non-Cash Availment Authority (NCAA)					-					-					-											-	
TOTAL NON-CASH DISBURSMENTS	252,103.89	46,590.79	-	-	298,694.68	-	563.00	-	-	563.00	-	-	-	-	-	563.00	299,257.68	-	-	-	-	252,103.89	47,153.79	-	-	299,257.68	
GRAND TOTAL	2,557,363.65	1,945,334.45	-	-	4,502,698.10	2,000.00	49,222.58	-	-	51,222.58	-	-	-	-	-	51,222.58	4,553,920.68	-	-	-	-	2,559,363.65	1,994,557.03	-	-	4,553,920.68	

SUMMARY:

	As of Jan. 31, 2020	February 28, 2021	As of Feb. 28, 2021
Total Disbursement Authorities Received			
NCA	3,194,000.00	4,570,000.00	7,764,000.00
NTA	-	171,074.00	171,074.00
TRA	245,865.20	299,257.68	545,122.88
Add/Less: Notice of Transfer Allocations (NTA)* issued			
Total Disbursements Authorities Available	3,439,865.20	5,040,331.68	8,480,196.88
Less: Lapsed NCA			
Disbursements *(Gross Amount)	3,429,803.66	4,553,920.68	7,983,724.34
Less: Other Non-Cash Disbursements	-	-	-
Add/Less: Adjustments (e.g. cancelled/staled checks)			
Balance of Disbursements Authorities as at date	10,061.54	486,411.00	496,472.54
Total Disbursements Program	3,439,865.20	5,040,331.68	8,480,196.88
Less: *Actual Disbursements	3,429,803.66	4,553,920.68	7,983,724.34
Over/Under spending	10,061.54	486,411.00	496,472.54

Notes: *The use of NTA is discouraged
 Notes: **Amounts should tally with the grand total disbursement (column 27).

Certified Correct:

SHALEEN O. CABADING
 Accountant III
 Date: Mar. 01, 2021

Approved By:

HERNANI G. ABDON
 OIC-Regional Director
 Date: Mar. 01, 2021

INSTRUCTIONS

1. The Monthly Report of Disbursements (MRD) shall be:

- a.) Prepared indicating **all authorized disbursements** of the agency/OU by type and by allotment class, showing the totals by disbursement authority issued.
- b.) Certified Correct by the Chief

Accountant/Head of Accounting Unit
and approved by Head of

Agency/Authorized Representative.

- c.) Submitted to the Department of

Budget and Management (DBM) and

COA - Government Accountancy

Sector (GAS).

In submitting their reports to LHM,

agencies and OUs under the coverage

of DBM Central Office shall submit their

reports directly to the Budget and

Management Bureau (BMB)

concerned. In the case however of

DepEd, DOH, DPWH, TESDA, SUCs,

CHED, their ROs an

- d.) Due for submission to DBM and

COA on or before the **30th day of the**

following month covered by the

report.

2. Columns 1 to 28 shall reflect the following information:

Column 1 - type of disbursement authorities used during the month covered by the report.

- Disbursements against the Notice of Cash Allocations/Notice of Transfer of Allocations made through MDS Checks or Advices to Debit Account;
- Working Fund for NCA's issued to the Bureau of the Treasury (BTr);
- Tax Remittance Advices for remittance of taxes withheld;
- Cash Disbursement Ceiling for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE;
- Non-Cash Availment Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign-assisted project; and
- Others for Custom Duties and Taxes, BTr Documentary Stamp Tax, etc.

Columns 2 to 6 - total disbursements made for obligations/expenditures incurred and charged against the current year budget i.e., allotments received during the year chargeable against the current year GAA

Column 3 - total disbursements made for obligations/expenditures incurred during the year but charged against prior year's budget (i.e. allotments received in the previous year which are still valid

for obligation during current year as well as, allotment releases during the current year chargeable against prior year's GAA (i.e., agency regular budget and SPFs).

Columns 7 to 17 - total disbursements made for prior years' budget

Column 18 - sub-total of Columns 6 & 17 i.e., all disbursements for regular operating requirements.

Columns 19 to 22 - total disbursements made for trust liabilities covered by E.O. 338 / DOF-DBM Joint Circular No. 1-97.

Columns 23-27 - grand total, i.e., Columns 6, 17 & 22 for all types of disbursements by allotment class during the month covered by the report.

Column 28 - any additional information relevant to this report.

3. Summary of Total Disbursement

Authority received and actual

disbursements shall be indicated. List

of disbursements authorities shall be

presented on a separate sheet by

Disbursement Authorities received

indicating the number, date and

amount

4. Likewise, the over or under spending shall be determined by deducting the actual disbursements from the disbursements program. The reasons for over or under spending and the catch-up plan shall be stated in the remarks.