



Republic of the Philippines

Department of Environment and Natural Resources

**Mines and Geosciences Bureau**

Regional Office No. IX

Pasonanca Park, Pasonanca, Zamboanga City, 7000

Tel: 992-2194, 992-2086 TelFax: 993-5765 E-mail:mgb\_ro9@yahoo.com



## MEMORANDUM

**FOR** : **ALL MGB REGION NO. IX PERMANENT EMPLOYEES AND PERSONNEL UNDER CONTRACT OF SERVICE**  
This Office

**FROM** : **THE OIC, OFFICE OF THE REGIONAL DIRECTOR**  
This Office

**SUBJECT** : **CONTINUATION OF WORK FROM HOME ARRANGEMENT IN MGB REGION NO. IX DUE TO THE EXTENSION OF THE ENHANCED COMMUNITY QUARANTINE (ECQ) IN VIEW OF THE CORONA VIRUS DISEASE (COVID-19)**

**DATE** : **APRIL 13, 2020**

In view of the extension of the Enhanced Community Quarantine (ECQ) as implemented by the Zamboanga City and the rising number of positive COVID-19 cases in Region No. IX, the premises of MGB Region No. IX shall continue to be CLOSED to clients and visitors, and shall continue to implement a work from home arrangement covering all permanent employees and personnel under Contract of Service **until such time that the "Enhanced Community Quarantine for Zamboanga City" has been lifted.**

Each Division Chief is advised to ensure rationalized work distribution to be done at home and submission of the accomplished work/report direct to the Division Chief, copy furnished to the undersigned OIC-Office of the Regional Director.

Please be informed that *Honorable Maria Isabelle Climaco-Salazar, Mayor of Zamboanga City*, issued a notice for the **"Enhanced Community Quarantine effective March 20, 2020 at 1AM"**. Guidelines on the said quarantine were issued, and it stated that "A strict home quarantine shall be observed in all households; movement shall be limited to accessing basic necessities; and there will be heightened presence of uniform personnel to enforce quarantine procedures. For this purpose, only two (2) individuals per household will be allowed to leave their homes. Barangay officials shall be directed to monitor compliance with this policy. xxx". Due to the said quarantine, this office shall adopt an on-call work from home arrangement for Division Chiefs for the submission of reportorial requirements and other related matters.

For your information and compliance.

  
**HERNANI G. ABDON**

cc: **ATTY. WILFREDO G. MONCANO**  
Acting Director  
Mines and Geosciences Bureau  
Department of Environment and Natural Resources  
North Avenue, Diliman, Quezon City, Philippines